120. The Andhra Pradesh Insurance Medical Service Rules


Rule 1. Short Title.—These rules may be called 'The Andhra Pradesh Insurance Medical Service Rules.'

Rule 2. Constitution.—The service shall consist of the following categories of posts:

Class A:

Category (1): Director.
Category (2) : Special Grade Civil Surgeon.
Category (3) : (a) Civil Surgeon (Specialist).
  (b) Civil Surgeon (R.M.O.) including Deputy Director.
Category (4) : (a) Deputy Civil Surgeon.
  (b) Deputy Civil Surgeon (Dental).
  (c) Deputy Civil Surgeon (Specialist) (also designated as Junior Specialist).
Category (5) : (a) Civil Assistant Surgeon.
  (b) Dental Assistant Surgeon.

Class B :
Category (1) : Nursing Superintendent, Grade-I.
Category (2) : Nursing Superintendent, Grade-II.

Class C :
Category (1) : Dietician.
Category (2) : Bio-Chemist.

Class D :
Category (1) : Assistant Director (Stores).
Category (2) : Lay Secretary and Treasurer, Grade-I including Administrative Assistant, Welfare Officer and Audit Officer.
Category (3) : Lay Secretary and Treasurer, Grade-II.

Rule 3. Method of Appointment :—Subject to the other provisions in these rules, the method of appointment for the several categories shall be as follows :—

<table>
<thead>
<tr>
<th>Class and Category</th>
<th>Method of appointment</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1)</td>
<td>(2)</td>
</tr>
<tr>
<td>Class A :</td>
<td></td>
</tr>
<tr>
<td>1. Director</td>
<td>By promotion of Special Grade Civil Surgeon.</td>
</tr>
<tr>
<td>2. Special Grade Civil Surgeon</td>
<td>By promotion of Civil Surgeon (Specialist) and Civil Surgeon (RMO) including Deputy Director.</td>
</tr>
<tr>
<td>3. (a) Civil Surgeon (Specialist)</td>
<td>(i) By promotion of Deputy Civil Surgeon (Specialist).</td>
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<td></td>
<td>(ii) If no qualified Deputy Civil Surgeon (Specialist) is available then by promotion of Deputy Civil Surgeon.</td>
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<td></td>
<td>(iii) If no one is available for appointment by the methods (i) and (ii) above, by promotion of Civil Assistant Surgeon.</td>
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<tr>
<td>(1)</td>
<td>(2)</td>
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<td>------------------------------------------</td>
</tr>
<tr>
<td>(b) Civil Surgeon (RMO) including</td>
<td>By promotion of Deputy Civil Surgeon.</td>
</tr>
<tr>
<td>Dy. Director</td>
<td></td>
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<tr>
<td>4. (a) Dy. Civil Surgeon</td>
<td>By promotion of Civil Assistant Surgeon.</td>
</tr>
<tr>
<td>(b) Dy. Civil Surgeon (Dental)</td>
<td>By promotion of Dental Assistant Surgeon.</td>
</tr>
<tr>
<td>(c) Dy. Civil Surgeon (Specialist)</td>
<td>By promotion of Civil Assistant Surgeon.</td>
</tr>
<tr>
<td>5. (a) Civil Asst. Surgeon</td>
<td>By direct recruitment.</td>
</tr>
<tr>
<td>(b) Dental Asst. Surgeon</td>
<td>By direct recruitment.</td>
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</tbody>
</table>

Class B:
1. Nursing Supdt., Grade I By promotion of Nursing Superintendent, Grade-II.
2. Nursing Supdt., Grade II By appointment by transfer of Head Nurse.

Class C:
1. Dietician (i) By appointment by transfer from Staff Nurse and Health Visitor.
   (ii) If no qualified person is available, by direct recruitment.
2. Bio-Chemist (i) By appointment by transfer of Junior Analyst.
   (ii) If no qualified person is available, by direct recruitment.

Class D:
1. Asst. Director (Stores) By promotion of Lay Secretary and Treasurer, Grade I.
2. Lay Secretary and Treasurer, Grade I By promotion of Lay Secretary and Treasurer, Grade II.
   including Admnt. Asst., Welfare Officer and Audit Officer.
3. Lay Secretary and Treasurer, Grade II By appointment by transfer of Superintendent/Accountant in the Insurance Medical Services Department.

Note:—Appointment by transfer to the category of Dietician shall be made from the categories of Staff Nurse and Health Visitor in the ratio of 1:1.

Rule 4. Preference in appointment:—(a) In the matter of direct recruitment to the posts of Civil Assistant Surgeons and Dental Assistant Surgeons, other things being equal preference shall be given to women and they shall be selected to an extent of atleast
30% of the posts in each category of Open Competition (O.C.); Backward Class (A); Backward Class (B); Backward Class (C); Backward Class (D); Scheduled Caste and Scheduled Tribe quota.

(b) There shall be reservation to Orthopaedically handicapped persons.

Rule 5. Qualifications:—No person shall be eligible for appointment to the categories specified in Column (1) of the Annexure to these rules by the method specified in Column (2) unless he possesses the qualifications specified in the corresponding entry in Column (3) thereof.

Rule 6. Age:—No person shall be eligible for appointment by direct recruitment, if he has completed thirty years of age on the first day of July of the year in which the notification for selection is made.

Rule 7. Minimum service:—No person shall be eligible for appointment by transfer or promotion unless he is an approved probationer and has put in not less than three years of service in the category from which promotion or appointment by transfer is made.

Rule 8. Probation:—(a) Every person appointed by direct recruitment to the post of Civil Assistant Surgeon and Dental Assistant Surgeon shall be on probation for a total period of two years on duty within a continuous period of three years from the date on which one commences probation.

(b) Every person appointed to any of the posts either by promotion or by transfer shall be on probation for a total period of one year on duty within a continuous period of two years from the date on which one commences probation.

Rule 9. Tests:—(a) Every person appointed by direct recruitment to the post of Civil Assistant Surgeon/Dental Assistant Surgeon shall pass the Accounts Test for Executive Officers within the period of probation.

(b) No person shall be eligible for appointment by transfer or by promotion to the post of Assistant Director (Stores), Lay Secretary and Treasurer, Grade I including Administrative Assistant, Welfare Officer and Audit Officer and Lay Secretary and Treasurer, Grade II unless he has passed Accounts Test for Executive Officers or Accounts Test for Subordinate Officers, Part I and Part II.

Rule 10. Private practice:—No member appointed to the service shall engage himself in private practice.

Rule 11. Unit of appointment:—For the purpose of recruitment, appointment, discharge for want of vacancy, reappointment, seniority, promotion, transfer and posting and appointment as full member to the posts specified in Column (2) of the table below, the Unit of appointment shall be as specified in Column (3) thereof;

<table>
<thead>
<tr>
<th>Class and Category (1)</th>
<th>Post (2)</th>
<th>Unit of Appointment (3)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class B: Category (2)</td>
<td>Nursing Supdt., Grade II.</td>
<td>Zonal Cadres: Zone-I - Comprising the Districts of Srikakulam Vizianagaram, Visakhapatnam.</td>
</tr>
</tbody>
</table>

[CSC-5—9]
Zone-II - Comprising the Districts of East Godavari, West Godavari and Krishna.
Zone-III - Comprising the Districts of Guntur, Prakasam and Nellore.
Zone-IV - Comprising the Districts of Chittoor, Cuddapah, Ananthapur and Kurnool.
Zone-V - Comprising the Districts of Adilabad, Karimnagar, Warangal and Khammam.
Zone-VI - Comprising the Districts of Medak, Nizamabad, Mahabubnagar, Nalgonda, Ranga Reddy and Hyderabad.

2. Class D

Category (3) Lay Secretary and Treasurer, Grade II.

Multi Zone-I :
Comprising the Districts of Srikakulam, Vizianagaram, Visakhapatnam, East Godavari, West Godavari, Krishna, Guntur, Prakasam, Nellore, Chittoor, Cuddapah, Ananthapur and Kurnool (i.e. Zones-I to IV).

Multi Zone-II :
Comprising the Districts of Adilabad, Karimnagar, Warangal, Khammam, Medak, Nizamabad, Mahabubnagar, Nalgonda, Ranga Reddy and Hyderabad (i.e. Zones-V and VI).

ANNEXURE
(See Rule 5)

<table>
<thead>
<tr>
<th>Class and Category (1)</th>
<th>Method of Appointment (2)</th>
<th>Qualifications (3)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class A :</td>
<td></td>
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<tr>
<td>3.(a) Civil Surgeon (Specialist)</td>
<td>By promotion</td>
<td>(i) Must possess M.B.B.S. Degree or an equivalent qualification as entered in the Schedule to the Indian Medical Council Act, 1956 as subsequently amended; and</td>
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<td></td>
<td>(ii) Must possess Post-graduate Degree qualification in the speciality in which the post of Civil Surgeon (Specialist) is available.</td>
</tr>
<tr>
<td>Speciality</td>
<td>Post Graduate Qualification</td>
<td></td>
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</tr>
<tr>
<td>General Surgery</td>
<td>M.S. or F.R.C.S. (G.S.)</td>
<td></td>
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<tr>
<td>Orthopaedic Surgery</td>
<td>M.S. or F.R.C.S. Orthopaedic</td>
<td></td>
</tr>
<tr>
<td>General Medicine</td>
<td>M.D. (General Medicine) or M.R.C.P.</td>
<td></td>
</tr>
<tr>
<td>Obstetrics</td>
<td>M.D. (Obstetrics &amp; Gynaecology) or M.R.C.P.</td>
<td></td>
</tr>
<tr>
<td>Gynaecology</td>
<td>C.O.G.</td>
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<tr>
<td>Paediatrics</td>
<td>M.D. (Paediatrics) or M.D. (General Medicine) + D.Ch.</td>
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<tr>
<td>Ophthalmology</td>
<td>M.S. (Ophthalmology) or F.R.C.S.</td>
<td></td>
</tr>
<tr>
<td>Ear, Nose, Throat</td>
<td>M.S. (Ear, Nose, Throat) or F.R.C.S.</td>
<td></td>
</tr>
<tr>
<td>Radiology</td>
<td>M.D. (Radiology) or M.D. (G.M.) + D.M.R.</td>
<td></td>
</tr>
<tr>
<td>Anaesthesia</td>
<td>M.S. (Anaesthesia) or M.R.C.P. (Anaesthesia)</td>
<td></td>
</tr>
</tbody>
</table>

(ii) Must possess a Post-graduate Degree in any of the following specialities mentioned against each speciality of any University in India established or incorporated by or under a Central Act or a Provincial Act or a State Act or an Institution recognised by the University Grants Commission or any other equivalent qualification recognised by the Medical Council of India.

Note: If sufficient number of candidates are not available with Master in Hospital Administration qualification, the post of Civil Surgeon (R.M.O.) may be filled with persons possessing M.B.B.S. qualification.
5(a) Civil Assistant Surgeon

By direct recruitment.

(i) Must possess a M.B.B.S. degree or an equivalent qualification as entered in the Schedule to the Medical Council Act, 1956 as subsequently amended.

(ii) Must be a permanent registered medical practitioner within the meaning of law for the time being existing in the State.

(b) Dental Assistant Surgeon

By direct recruitment.

Must possess a degree in Dental Surgery (Vis.) B.D.S. of a University in India established or incorporated by or under a Central Act or a State Act or a Provincial Act or an Institution recognised by the University Grants Commission or any other equivalent qualification Indian or Foreign recognised as equivalent thereto by the Dental Council of India.

Class B: Nursing Supdt., By promotion Grade I.

Must possess :

(i) A Certificate of at least three years training in a General Hospital of 100 beds or more, approved by the A.P. Nurses and Midwives
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<tbody>
<tr>
<td>(1)</td>
<td>(2)</td>
<td>(3)</td>
</tr>
<tr>
<td>2. Nursing Supdt., Grade II.</td>
<td>By appointment by transfer</td>
<td>Council and Certificate of having passed the examination held at the end of the said courses of training; (ii) A Certificate of Registration under Section I-A or I-B of the Registrar of Nurses and the Min-wives Act, 1926 or Part-I Section-A of the Hyderabad Nursing Council in Nursing; and Part-I, Section-D in Mid-wifery; and (iii) A Certificate of Registration under Section I-A of the Registrar of Mid-wives Act, 1926 of Part-I, Section-A of the Hyderabad Nursing Council and Part-I Section-D in Mid-wifery in the case of women and three months training in a Mental Hospital or two months training in each of Tuberculosis, Venera and Mental diseases in the case of men.</td>
</tr>
</tbody>
</table>

Class C:

1. Dietician | By appointment by transfer, or by direct recruitment | Must possess a Diploma in the Dietician Course of a recognised Institution. |

2. Bio-chemist | By appointment by transfer, or by direct recruitment | Must possess a M.Sc. Degree in Biochemistry or B.Sc. (Hons.) Degree in Bio-Chemistry of a University in India established or incorporated by or under a Central Act, a State Act, a Provincial Act or an Institution recognised by the University Grants Commission. |

Amendments

[Vide G.O.Ms.No. 641, H.M. & F.W, Dr. 23-12-1999]

I. In the said rules, in Rule 3, in the Table:

(a) Under Class-B (Ayurveda) against the Category-3 Senior Medical Officer, (Ayurveda) and other posts in Column (i) The item” (ii) by direct recruitment” in column (2) shall be omitted.

(b) Under Class-C (Unani), against the Category 3. Senior Medical Officer (Unani) and other posts in column (ii) the item “(i) By direct recruitment” in column (2) shall be omitted and item “(ii) by promotion of Medical Officer (Unani)” shall be renumbered as “item (i)”. 

(c) Under Class-D (Homoeopathy), against the Category-3. Senior Medical Officer (Homeopathy) in Column (i) the item “(i) By direct recruitment “in column (2) shall be omitted and item “(ii) By Promotion of Medical Officers (Homeopathy)” shall be renumbered as item (i).

(d) In Note 1(a) the items:

“(1) Senior Medical Officer (Ayurvedic) .... 30%”
“(2) Senior Medical Officer (Unani) 30%” and
“(3) Senior Medical Officer (Homoeopathy) 30%”

shall be omitted and the remaining items (2), (4) and (6) shall be renumbered as items (1), (2) and (3) respectively.

II. In Annexure-II in the Table:

(a) Under Class-B, against Category “3. Senior Medical Officer (Ayurveda)”, under the method of appointment in column (2), the method “By direct recruitment” shall be omitted.

(b) Under Class-C, against Category “3. Senior Medical Officer (Unani)”, under the method of appointment in column (2), the method “By direct recruitment” shall be omitted.

(c) Under Class-D, against Category “3. Senior Medical Officer (Homoeopathy)”, under the method of appointment in column (2), the method “By direct recruitment” shall be omitted.

5. Amendments to the A. P. Insurance Medical Service Rules, printed at page 118.

Amendments

[Vide G.O.Ms.No. 403, Health, Medical and Family Welfare (Q.I.), Dr. 8-07-1999].
In the said rules,

I. In Rule 2, Class-A under category (3) for item (b) the following shall be substituted, namely:

"Civil Surgeon- (Resident Medical Officer) including Joint Director (Medical)"

II. For the words "Deputy Director (Medical)" wherever it occur the words "Joint Director, Medical" shall be substituted.

6. Amendment to the A. P. Insurance Medical Service Rules, printed at page 126.

Amendment

[Vide G.O.Ms.No.128, Health, Medical & Family Welfare (Q1), Dt. 1-04-2000]

In Rule 3 of the said rules, under Class-D, the existing Note shall be numbered as "Note 1" and after the Note as so numbered, the following shall be added, namely:

"Note 2:—The appointment by transfer to the category of Lay Secretary and Treasurer, Grade-II shall be in the following order:

Multi Zone - I :
1st vacancy .. Directorate
2nd vacancy .. Multi Zone-I
3rd vacancy .. Directorate
4th vacancy .. Multi Zone-I

Multi Zone - II :
1st vacancy .. Directorate
2nd vacancy .. Multi Zone-II
3rd vacancy .. Directorate
4th vacancy .. Multi Zone-II"

7. The A. P. Colleges of Nursing Service Rules, printed at page 155 are superseded by the following Rules

The Andhra Pradesh Medical Education, Health and Family Welfare Nursing Service Rules

[G.O.Ms.No. 466, H.M. & F.W., Dt. 16-10-1993]