EMPANELMENT MODULE

This Module explains the online application online submission of hospital information. It also explains how the processing is done with regard to hospital empanelment and hospital surveillance thereafter. This module is divided into:

Part I: Online Application, Hospital Information & Empanelment Work Flow
Part II: Offline Application, Hospital Information & Empanelment Work Flow

Part I: Online Application, Hospital Information & Empanelment Work Flow
Screen shot I : View of the application form.

Click on “Online Application for Empanelment of Hospitals” as shown in Screen Shot-I

Screen shot II : View of the Eligibility Criteria for Empanelment of Hospitals

Screen Shot-II
On clicking the Online Application for Empanelment of Hospitals, separate window will be displayed as shown in Screen Shot-II where you can find the Eligibility Criteria for empanelment of hospitals.

**Screen shot III: View of the Eligibility Criteria for Empanelment of Hospitals**

![ Eligibility Criteria for Empanelment of Hospitals ](image)

**Screen Shot-III**

If you scroll down the Eligibility Criteria for Empanelment of Hospitals the window will be displayed as shown in Screen Shot-III where you can see the options to apply the Fresh Application Form (Normal/Dental/Psychiatry) or already signed up Application Form.

Click on Normal/Dental/Psychiatry Application- if you are applying for Empanelment for the first time.

Note: Once the hospital applies for Empanelment by clicking on Fresh Application and for the next time when the same hospital try to click on Fresh Application and Fill the Hospital information then the system will not allow and pop-up will be displayed as “Hospital is already signed up. Please use same hospital reference number to update the details. Contact EHS Empanelment department for further clarifications”
Shot IV

Enter hospital Name, Plot No, Location, Street, Pin code, Telephone number, Fax No, Mobile number of MD / CEO and E- Mail ID.
Select the Existing/New Hospital, Government/Corporate, City name and District from the dropdown.
Enter the total Bed Strength of the hospital.
Enter the Hospital premises details as shown in screen Shot IV.

Once Basic Information of the hospital details saved successfully, The popup message will come as “Please Note the Reference number HSIINXXXX and secret code XXXX for future reference”, which is as shown in screen shot-v.