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GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

General Subordinate Services - Andhra Pradesh General - Subordinate
Posts in the Women and Child Welfare Department - Special Rules - Issued.

LEN-TE DEPT

Dated. 16.6.1978.
Read the following:-

- 1. G.O. Ms. No. 470 General Administration (Rules Dept. dt 14.4.1961.
- 2. G.O. Ms. No. 211, Education Department, dt. 29.1.1963.
- 3. G.O. Ms. No. 2859, Edn. Dept., dt. 4.11.1965.
- 4. G.O. Ms. No. 952 Education Dept., dt. 26.4.1967.
- 5. G.O. Ms. No. 882, Education Dept., dt. 30.4.1969.
- 6. G.O. Ms. No. 2103, Education Dept., dt. 7.12.1970.
- 7. G.O. Ms. No. 1053, Education Dept., dt. 12.7.1971.
- 8. From the DMW. L. No. 294/A1/64 dt. 1.11.1973.
- 9. From the DMW. L. No. 11496/A1/64 dt. 15.1.1974.
- 10. From the DMW. L. No. 11496/E2/76 dt. 23.4.77.
- 11. From the A.P. Public Service Commission, Lr. No. 1124/P.1/78, dt. 1.6.1978.

The following Notification will be published in the Andhra Pradesh Gazette:

NOTIFICATION.

In exercise of the powers, conferred by the proviso to Article 309 of the Constitution of India, the Governor of Andhra Pradesh hereby makes the following Special Rules for the Andhra Pradesh General Subordinate Service in respect of the posts in the Women and Child Welfare Department.

These special rules shall be deemed to have come into force with effect from the 10th November, 1959.

1. COMPOSITION:- This class shall consist of the following categories.

Category	1	Women's Welfare Organisers.	x
Category	2	Maternity Assistants.	p
Category	3	Manager-cum-Tutor and Tutor for Banking and Accounts	
Category	4	Tutors for typewriting and shorthand	
Category	5	Matrons.	
Category	6	Graduate teachers.	
Category	7	Secondary Grade teachers and teacher for balwadi (bairlutu)	
Category	8	basic trained teachers for Vikrutha-jaini centre.	
Category	9	Craft Instructress.	
Category	10	Nurse.	y
Category	11	Manager, Ready made garment unit.	z
Category	12	Mechanic printing press, Rajahmundry.	13
Category	13	Skilled Assistants.	7
Category	14	Skilled workers.	8
Category	15	Manager Glass ampoules.	
Category	16	Embroidery Assistant, Ready made garment unit.	

2. APPOINTMENT. Appointment to the categories in this class shall be made, as follows;

P.T.O.

CATEGORY	METHOD OF RECRUITMENT
1. Women Welfare Organisers.	(a) Recruitment by transfer to the extent of 75% from the category of Welfare Development officers (W) who have put in not less than 5 years of services. (b) by direct recruitment to the extent of 25%
2. Maternity Assistant.	(a) Direct recruitment. (b) Recruitment by transfer from any other class or service for special reasons.
3. Manager cum-tutor and tutor for Banking and Accountancy.	(a) Direct recruitment. or (b) Transfer from any other class or service for special reasons.
4. Tutor for typewriting and shorthand.	(a) Direct xxxx recruitment OR (b) Transfer from any other class or service for special reasons.
5. Matrons	(a) Direct recruitment OR (b) Transfer from any other class or service for special reasons.
6. Graduate teachers;	Direct recruitment
7. Secondary grade teachers and Teacher for Balwadi (Bairath)	Direct recruitment.
8. Basic trained Teachers Vinuktha Jathi centres.	Direct recruitment.
9. Craft Instructress	Direct recruitment.
10. Nurses	Direct recruitment.
11. Manager Ready made garment unit	Direct recruitment.
12. Mechanic printing press, Rajamundry.	Direct recruitment.
13. Skilled Assistant	Direct recruitment.
14. Skilled workers	Direct recruitment.
15. Manager, Glass Ampoules unit	(a) Direct recruitment OR by promotion from the category of Glass blowers or by transfer from any other or service
16. Embroidery Assistant Ready made garment unit	Direct recruitment.

RULE 10. SPECIAL REPRESENTATION:

Some of the posts shall be reserved for the orthopedically handicapped in the following categories.

- (1) Maternity Assistant.
- (2) Tutors in Vocational Training Centres.
- (3) Teachers in condensed courses Balvihar and creches.

1. APPOINTING AUTHORITY: The appointing authority in this class shall be as indicated in rule 8.

2. QUALIFICATION AS TO AGE: No candidate shall be eligible for appointment by direct recruitment to the categories specified in rule 1 unless he or she must not have completed 28 years of age.

NOTE: The age limit prescribed in this rule shall be calculated with reference to the first day of July of the year in which the selection for appointment is made.

3. SPECIAL QUALIFICATIONS: No candidate shall be eligible for appointment to the category specified in column (1) of the table below by any method of recruitment specified in rule 2 unless he or she possesses the qualifications specified in the corresponding entry in column (2) thereof.

TABLE

1. Women's Welfare Officer (Department).	
2. Maternity Assistant	
3. Teacher cum-tutor and tutor for typing and Accountancy.	
4. Tutor for typewriting and shorthand.	
5. Matrons	
6. Graduate teachers	
7. Secondary grade teacher:	
8. Teacher for Balwadi (Balvihar) and Balvihar trained teachers in village jathi centres.	

QUALIFICATIONS.

- (a) must possess a minimum general educational qualifications prescribed in the Schedule to the General Rules for the Andhra Pradesh State and Subordinate Services.
- (b) Preference will be given to holders of recognised diploma in rural services or social work or social education or Home Science.

Must possess:

- (i) pass in 1st form or VI standard or any other equivalent examination.
 - (ii) A diploma in Midwifery (he must be a registered mid-wife under the Andhra Pradesh Nurses and Midwives auxiliary Nurses mid-wives and Health Visitors Act. 1962)
- B.Com Degree
- Must have passed Government Technical Examination in typewriting and shorthand by higher grade.
- S.S.L.C. passed or its equivalent.
- B.A.B.Ed., or its equivalent.
- Teacher's training certificate by the Secondary grade teachers or Balwadi trained.
- Teacher's training certificate by the Secondary Grade or Balwadi trained OR Basic training certificate (higher grade)

Chief Instructors;

(a) Must have passed VII Class or its equivalent.

(b) Must have obtained a diploma or certificate in Tailoring and embroidery issued by the Department of Technical Education.

(c) Persons who have undergone training in Tailoring in Central Training Institute will be preferred).

a) S.S.L.C. passed or its equivalent AND

b) Must have undergone Auxiliary nurse and midwifery training.

(a) metric or equivalent.

(b) Must have obtained a diploma or certificate in tailoring and embroidery issued by the Department of Technical Education (Persons who have undergone training in tailoring in Central training institute will be preferred).

(c) Should have at least 5 years of service in any Industrial co-operative or other large establishments of repute in Tailoring and Cutting. Other things being equal preference will be given to person possessing qualification in accounts or those who have undergone training in the Financial management and cost Accountancy and marketing conducted by the small industries service institute, Hyderabad.

(d) Persons not possessing this special qualification and who are appointed for this post shall undergo the said training within two years from the date of their appointment failing which they are not entitled to draw their increments until such time they acquire the said qualification and the prohibition on drawal of increments shall have no cumulative effect.

(i) Must have passed 7th class.

(ii) Must be trained in two years course in an Industrial school in Book binding, machine binding and composing, preference will however be given to those who possess a certificate course of training

Subject: Ready made garment unit.

Mr. Bhattacharya.

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- (1) A Pass in VII class common examination, and
 - (ii) Diploma in Book binding Card board work.
- (i) A Pass in Vth class and
 - (ii) a pass in Entrance examination in tailoring conducted by the Department of Technical Education.
- (i) Minimum General Education qualification.
 - (ii) Certificate of satisfactory completion of the course of training in the Manufacture of Scientific apparatus in any training institution or technical teachers training certificate in the trade issued by any other board of studies or Department.
 - (iii) Must have practical experience of at least 5 years as glass blower.
 - (iv) Other things being equal, preference will be given to persons possessing qualifications in accounts or those who have undergone training in the Financial Management and cost Accountancy and Marketing conducted by the Central Small Industries service Institute, Hyderabad.

Person not possessing this special qualification and who are appointed for this post shall undergo the said training within two years from the date of their appointment, failing which they shall not be entitled to draw their increments until such time they acquire the said qualification, and the prohibition on drawal of increments shall have no curative effect.

- () A pass in VII class common examination.
- (i) A pass in the entrance examination conducted by the Department of Technical Education.
- (ii) Practical experience of two years in the trade.

3. Probation Every candidate appointed to a category in this class shall from the date on which he/she joins duty be on probation for a total period of two years on duty with a continuous period of 5 years, if recruited direct, and for a continuous period of one year on duty within a continuous period of two years if recruited by promotion or transfer.

4. THE UNIT FOR PURPOSES OF APPOINTMENT DISCHARGE AND TRANSFER AND UNIT OF EMPLOYMENT SHALL BE AS INDICATED BELOW.

Category	Unit of appointment	Appointing authority.
1. Women Welfare Organiser Welfare Assistants	Zone District	Regional Asst. Director. District Woman and Child Welfare Officers.
2. Lecturers and tutors in Marketing and Accountancy	Zone	Regional Asst. Director.
3. Tutors for typewriting and shorthand.	Zone	Regional Asst. Director.

District	Regional Asst. Director.
zone	Regional Asst. Director.
District	Regional Asst. Director.
Dist. Woman and Child Welfare Officers.	
District	
Zone	Regional Assistant Director.
District	Regional Assistant Director.
Zone	Regional Assistant Director.
State Home, (Dist. cadre)	Assistant Director, State Home.
State Home (Dist. cadre)	Assistant Director, State Home, Hyderabad.
Service Home (Dist. cadre)	Woman and Child Welfare Officer, Service Home, Amantapur.
State Home, (Dist. cadre)	Assistant Director, State Home, Hyd.
Zone	Regional Assistant Director.
State Home (Dist. cadre)	Assistant Director, State Home.

NOTHING CONTAINED: Nothing contained in these rules shall adversely affect any person who has been appointed to any post in this class prior to the date of publication of these rules in the Gasetto.

It is provided, however, that every person appointed before the issue of these rules who does not possess the technical qualifications prescribed for the post to which he is appointed in these rules, shall acquire them within a period of 3 three years from the date of issue of these rules and in the event of failure to acquire said qualifications as foresaid, they shall not be entitled to draw the interest on the said period of three years until such time as they acquire the said qualifications and the prohibition of drawal of interest shall have no cumulative effect.

IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

N. RAMESAN
SECOND SECRETARY TO GOVERNMENT

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