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GOVERNMENT OF ANDHRA PRADESH

A B S T R A C T

Public Services – Andhra Pradesh Town Planning Service Rules 1992 - Issued.

MUNICIPAL ADMINISTRATION & URBAN DEVELOPMENT (B) DEPARTMENT

G.O.Ms.No.197 M.A.,

Dated 25-3-1992

Read the following:-

1. G.O.Ms.No.1198 G.A. (Rules) Deptt. dt. 8-8-1959.
2. G.O.Ms.No.790 M.A., dated 10-8-1966.
3. G.O.Ms.No.511 M.A., dated 7-12-1973.
4. From the O.M.C., D.O.Letter no.221/OMC-SPF.
Ser.II.3.2, dated 1-2-1989 and letter no.221/OMC-SPF.
Ser.II.3.6, dt.26-8-1989.
5. From the Director of Town and Country Planning, Letter No.20012/88/A1, dated 29-12-1988 and 8-11-1990.

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In the G.O. first read above, Special Rules for the Andhra Pradesh Town Planning Service were issued and certain amendments were also issued to those rules from time to time. In the G.O. second read above, ad-hoc rules governing the post of Administrative Officer were issued and in the G.O. third read above, ad-hoc rules for the post of Statistical Officer in the Office of the Director of Town and Country Planning were issued.

2. The One man commission constituted for comprehensive examination and updating of the existing service rules for various posts under the State Government examined the rules mentioned in para 1 above, and made certain changes keeping in view the several changes that have taken place in the administrative system and issued draft rules for the A.P. Town Planning Service. The one man Commission requested the Government to approve the draft rules as finalised by him and to issue them after due consideration. The draft rules as finalised by the One Man Commission have been examined by Government in consultation with the Director of Town and Country Planning.

3. The Government after due consideration hereby issue the special rules for the Andhra Pradesh Town Planning Service, in pursuance of the special rules and ad-hoc rules issued in the G.Os read above, as per the notification appended to this order.

4. The notification appended to this order shall be published in the Andhra Pradesh Gazette.

(By order and in the name of the Governor of Andhra Pradesh)

T.R.Prasad.,

Principal Secretary to Government.

To

The Director of Printing Stationery & Stores Purchase, (Printing),

Hyderabad with a request to publish the Notification in the

A.P.Gazette and to supply 1000 copies of the rules.

The Director of Town and Country Planning, Hyderabad.

Copy to G.A. (SPF.Ser.) Department.

Copy to G.A.(Ser.E) Department.

Copy to Law(G) Department.

Copy to The Secretary, Andhra Pradesh Public Service Commission, Hyd.

Copy to Finance & Planning (P.R.I) Department.

//FORWARDED: BY ORDER//

Sd/-

SECTION OFFICER.

APPENDIX
NOTIFICATION
SPECIAL RULES FOR ANDHRA PRADESH TOWN PLANNING SERVICE.

In exercise of the powers conferred by the provision to article 309 of the Constitution of India and in supersession of the special rules issued in G.O.Ms.No.1198, General Administration (Rules) Department, dated the 8th August, 1959 in so far as they relate to Andhra Pradesh Town Planning Service, and the adhoc rules for the post of Administrative Officer issued in G.O.Ms.No.790, M.A., dated 10th August, 1966 and the adhoc rules for the post of Statistical Officer issued in G.O.Ms.No.511 M.A., dated 7th December 1973 and as amended subsequently, from time to time, the Governor of Andhra Pradesh hereby makes the following special Rules for the Andhra Pradesh Town Planning Service.

1. **SHORT TITLE:** These rules may be called the Andhra Pradesh Town Planning Service Rules, 1992.
2. **CONSTITUTION:** The service shall consist of the following categories of posts namely

CATEGORY-1 - Director

CATEGORY-2 - Joint Director (formerly designated as Senior Joint Director) including City Planner on the Municipal Corporation of Hyd.

CATEGORY-3 - Deputy Director (formerly designated as Joint Director) including including Regional Deputy Director and Deputy City Planners in Municipal Corporations in the State belongs to the Town Planning Directorate.

CATEGORY-4 - Assistant Director including Assistant city Planner in the Municipal Corporations belonging to the Town Planning Directorate and Selection Grade Town Planning Officers of the Selection Grade Municipalities.

CATEGORY-5 - Administrative Officer.

CATEGORY-6 - Statistical Officer.

3. METHOD OF APPOINTMENT:

Subject to the other provisions in these rules, the method of appointment to the various categories of posts specified in column (2) thereof:-

TABLE

| (1) | <u>Category of posts</u> | <u>Method of appointment</u> (2) |
|--------------------|--------------------------|---|
| 1. Director | | By promotion from the category of the Joint Director |
| 2. Joint Director | | By promotion from the category of Deputy Director |
| 3. Deputy Director | | By promotion from the category of the Assistant Director. |

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| 4. Assistant Director | <p>(i) By appointment by transfer from the category of the Town Planning Assistant in Andhra Pradesh Town Planning subordinate Service.</p> <p>(ii) By direct recruitment from the Special Grade Town Planning Officers belonging to Andhra Pradesh Municipal Town Planning Subordinate service.</p> <p>(iii) By direct recruitment.</p> |
| 5. Administrative Officer. | By appointment by transfer of the Superintendent in the Andhra Pradesh Ministerial Service in the Town Planning Department. |
| 6. Statistical Officer | By appointment by transfer of the Statistical Assistant in Andhra Pradesh Ministerial Service in the Town Planning Department may be considered for appointment by transfer in case no suitable Statistical Assistant from the Andhra Pradesh Town Planning Subordinate Service is available. |

NOTE: The vacancies in the category 4 shall be filled up in the following order of rotation in every unit consisting of 9 vacancies.

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| 1 st vacancy | From Town Planning Assistant. |
| 2 nd vacancy | By Direct Recruitment. |
| 3 rd vacancy | From Town Planning Officer(Spl. Grade) |
| 4 th vacancy | From Town Planning Assistant. |
| 5 th vacancy | By Direct Recruitment. |
| 6 th vacancy | From Town Planning Assistant. |
| 7 th vacancy | From Town Planning Officer(Spl. Grade) |
| 8 th vacancy | By Direct Recruitment. |
| 9 th vacancy | From Town Planning Assistant. |

Net withstanding any thing contained in these rules, the seniority of a person appointed as Assistant Director shall be governed by the provisions of General Rule 33 of the Andhra Pradesh State Subordinate Service Rules.

4. QUALIFICATIONS:- No person shall be eligible for appointment either by direct recruitment or by promotion or by transfer to any of the categories specified in column (1) by the method specified in column(2) unless he possesses the qualifications specified in the corresponding entry in column(3) of the table below.

| Category | Method of Appointment | Qualifications |
|--|-----------------------|--|
| 1 | 2 | 3 |
| 1) Director | By promotion | Must possess of minimum qualification of B.E.Civil or B.Arch., or M.A.(Geography) and must possess a Post Graduate Degree or Diploma in Town and Country Planning from University in India established or incorporated by or under a Central Act, State Act or Provincial Act, or Institution or Fellowship or Associate ship of the Institute of Town Planners of India recognised by the University Grants Commission with 3 years service as Joint Director. |
| 2) Joint Director including City Planner in Municipal Corporation of Hyderabad. | By Promotion. | Must possess of minimum qualification of B.E.Civil or B.Arch., or M.A.(Geography) and must possess a Post Graduate Degree or Diploma in Town and Country Planning from University in India established or incorporated by or under a Central Act, State Act or Provincial Act, or Institution or Fellowship or Associate ship of the Institute of Town Planners of India recognised by the University Grants Commission with 3 years service as Deputy Director. |
| 3) Deputy Director including Dy. City Planner in Municipal Corporations belonging to the Town Planning Director Act. | By Promotion. | <p>Must possess of minimum qualification of B.E.Civil or B.Arch., or M.A.(Geography) and must possess a Post Graduate Degree or Diploma in Town and Country Planning from University in India established or incorporated by or under a Central Act, State Act or Provincial Act, or Institution or Fellowship or Associate ship of the Institute of Town Planners of India recognised by the University Grants Commission with 3 years service as Assistant Director of Town Planning.</p> <p>Or</p> <p>Must possess a Degree in Civil Engineering of Architecture from a University in India Established or incorporated by or under any Central Act, State Act or provincial Act with 5 years service as Assistant Director of Town Planning.</p> <p>Or</p> <p>Engineering or must have passed the Andhra Pradesh Government Examination for Certificate in Architecture (new Rules) or any equivalent examination with 10 years service as Assistant Director of Town Planning.</p> <p>ii) Must have passed Accountant Test for Local Body Employees.</p> <p>NOTE:- A pass in the Andhra Pradesh Government Examination in Certificate of Architecture (new Rules) and pass in Government Examination in Certificate in</p> |

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| | | Architectural Draughtsmanship and Assistantship will be considered equivalent to Licentiate in Architectural Draughtsmanship and Assistantship in the case of present incumbents. |
| 4) Assistant Director including Assistant City Planners in Municipal Corporations belonging to the Town Planning Directorate and Selection Grade Town Planning Officers of Selection Grade Municipalities. | i)By Direct recruitment. | Must possess of minimum qualification of B.E.Civil or B.Arch., or M.A.(Geography) and must possess a Post Graduate Degree or Diploma in Town and Country Planning from University in India established or incorporated by or under a Central Act, State Act or Provincial Act, or Institution or Fellowship or Associate ship of the Institute of Town Planners of India or equivalent membership of professional Institute of Planner recognised by the University Grants Commission. |
| | ii)By Direct recruitment of Special Grade Town Planning officer of A.P Municipal Town Planning Subordinate Service | Must possess of minimum qualification of B.E.Civil or B.Arch., or M.A.(Geography) and must possess a Post Graduate Degree or Diploma in Town and Country Planning from University in India established or incorporated by or under a Central Act, State Act or Provincial Act, or Institution or Fellowship or Associate ship of the Institute of Town Planners of India or equivalent membership of professional Institute of Planner recognised by the University Grants Commission. Must be graduate in Civil Engineering of a University in India established or incorporated by or under a Central Act, State Act or Provincial Act or must possess equivalent qualification with 5years experience in Town Planning in a responsible capacity in Municipalities or Town Planning Department or Urban Development Authority. Or Must be an Associate of the India Institute of Architecture or must possess equivalent Degree or Diploma in Architecture of a University of India established or incorporated by or under a Central Act, State Act or Provincial Act or must possess equivalent qualification with 5years experience in Town Planning work in Municipalities or Town Planning Department or Urban Development Authorities. |
| | iii)by transfer | Or Must be a licentiate in Civil Engineering from a recognised institute and must have minimum experience of 10 years in Town Planning in a responsible capacity in Municipalities or Town Planning Department or Urban Development Authorities. |

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| | | <p style="text-align: center;">Or</p> <p>Must have passed the Andhra Pradesh Government Examination for Certificate in Architecture (new Rules) or any equivalent examination and must have a minimum experience of 10 years in Town Planning in a responsible capacity in Municipalities or Town Planning Department or Urban Development Authorities.</p> <p>NOTE:- A pass in the Andhra Pradesh Government Examination in Certificate of Architecture (new Rules) and pass in Government Examination in Certificate in Architectural Draughtsmanship and Assistantship will be considered equivalent to Licentiate in Architectural Draughtsmanship and Assistantship in the case of present incumbents.</p> <p>ii) Must have passed Accountant Test for Local Body Employees.</p> |
| 5)Administrative Officer | <p>By appointment</p> <p>By transfer of superintendent.</p> | <p>i)Must have passed Accountant Test for Subordinate Officers Part I &II and,</p> <p>ii)Must have put in not less than five years of service in the category from which appointment by transfer is made,</p> |
| 6)Statistical Officer | <p>By appointment</p> <p>By transfer of superintendent.</p> <p style="text-align: center;">Or</p> <p>Statistical Assistant</p> | <p>i)Must possess in Bachelor's Degree in one of the subjects of Economics, Mathematics, Statistics, Commerce, Applied Economics, Applied Statistics, Applied Mathematics, Econometrics, Computer Science or Rural Development from a recognised University in India established or incorporated by or under a Central Act, State Act, Provincial Act or a Institution recognised by University Grants Commission or an equivalent qualification with a minimum experience of 5 years as Statistical Assistant or an Superintendent in Town Planning Department; and</p> <p>Must have passed Account Test for Executive Officers.</p> |

5. RESERVATIONS AND APPOINTMENTS:

- (a) The rule of Special Representation (General Rule 22) shall apply to the appointments by direct recruitment to the category of Assistant Directors in this service.
- (b) 30% of the posts in each category of O.C, B.C, S.C, and S.T.s quota in terms of General Rule 22-A(2) shall be reserved for women for their selection.

6.AGE:-

No person shall be eligible for appointment by direct recruitment, if he has completed 28 years of age as on the 1st day of July, of the years in which the notification for selection is made;

Provided that the age limit shall not apply to the appointment of Town Planning Officers (Special Grade) of Andhra Pradesh Municipal Town Planning Sub-ordinate Service by direct recruitment to the category of Assistant Directors.

7. TRAINING :-

(a) Every person appointed by direct recruitment to the post of Assistant Director or appointed by transfer as Assistant Director of Town Planning shall under go immediately after appointment a course of training for such period as may be prescribed by the Director of Town and Country Planning from time to time.

(b) Every person appointed by direct recruitment shall, before commencement of the training, execute and agreement bond that he shall serve the department for a period of three years after completion of training referred to in sub-rule(a).

He will be liable to refund to the Government, the pay and allowances and any other remuneration received by him in addition to the amount spent by the Government on his training that

- (i) If he fails to serve the department for a period of three years after the completion of training for any reason; or
- (ii) If he discontinues the training or is discharged from training course for misconduct or any other reason; or
- (iii) If he secures any other employment elsewhere other than under the State Government, the instructions issued in G.O.Ms.No.268, Finance and Planning (Fin.wing.F.R.I) Department, dated the 8th September, 1990 shall be followed.

(c) The period of training shall count or purposes of probation, increments leave and pension etc.,

(d) A direct recruitment shall be eligible, during the period of training for the initial pay of the post with usual allowances admissible at the place of training.

8. PROBATION: (a) Every person appointed by direct recruitment shall from the date on which he commences probation be on probation for a total period of two years on duty within a continuous period of three years;

(b) Every person appointed to any of the posts by appointment by transfer promotion shall from the date on which he commences probation, be on probation for a total period of one year on duty within a continuous period of two years.

9. TESTS: Every person appointed by direct recruitment to the post of Assistant Director, shall pass the Account Test for Local Body Employees within the period of probation.

T.R.PRASAD
PRINCIPAL SECRETARY TO GOVERNMENT

//TRUE COPY//

Sd/-
SECTION OFFICER