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GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Public services – Andhra Pradesh Government Text Book Press Services – Special Rules –
Re – Issued.

EDUCATION (C&TBP) DEPARTMENT

G.O.Ms.No.417

Dated: 13-12-1997.
Read the following:-

1. Lr.No.198/OMC(SPF Ser.II)/88, Dt.28.9.89.
2. Lr.No.415/OMC(SPF.SER.II)/90-1, Dt.11.4.90.
3. Representation dated 19.4.90 and 14.5.90 from A.P.Government Text Book Press, Managers and Staff Association, Hyderabad.
4. From the Secretary, A.P.P.S.C. Lr.No.64/RR/3/97, Dt.21.5.1997.

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ORDER:

In G.O.RT.No.4433, General Administration Department, Dt.4.12.86 orders were issued entrusting the task of comprehensive examining and updating the existing service rules of various departments to the One Man Commission. The One Man Commission had accordingly taken up the examination of Rules governing the posts in Andhra Pradesh Text Book Press Service and submitted the report. The recommendations of the One Man Commission have been examined by the Government and decided to make the following special rules.

The following notification shall be published in the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred by the provision to article 309 of the constitution of India and in super session of the special rules issued in G.O.Ms.No.3090 Education Department dated the 31st December, 1966 amended subsequently from time to time, the Governor of Andhra Pradesh hereby issued the following special rules for the Andhra Pradesh Text Book Press Service.

SPECIAL RULES

1. Short Title: These Rules shall be called the Andhra Pradesh Text Books Service Rules.

2. Constitution: The Service shall consist of the following categories of posts.

Category 1 : Director.

Category 2 : Deputy Director (Technical).

Category 3 : Deputy Director (Administration).

Category 4 : Assistant Director (Technical).

Category 5 : Assistant Director (Administration) including Assistant Director (Stores)

Category 6 : Accounts Officer.

Category 7 : Assistant Accounts Officer.

Category 8 : Labour Welfare Officer.

Contd . . 2

3. Method of Appointment and Appointing Authority:

Subject to the other provisions in these rules the method of appointment and appointing authority for the categories mentioned in column(1) shall be specified in the columns (2) and (3) respectively in the table below namely.

TABLE

Category	Method of Appointment	Appointing Authority
1	2	3
1. Director	i) By promotion of Deputy Director (Technical)	Government
	ii) If the Deputy Director (Technical) is not eligible or suitable by appointment by transfer of Joint Director of Government Central Printing Press	
	OR	
	iii) If appointment cannot be made by methods (i) and (ii) above, by direct recruitment, or on contract basis.	
2. Deputy Director (Technical)	By promotion of Assistant Director (Technical)	Government
3. Deputy Director (Administration)	By promotion of Assistant Director (Administration) including Assistant Director (Stores)	Government
4. Asst. Director (Technical)	By appointment by transfer of Chief Foreman, Chief Foreman (Maintenance) and Chief Copy Editor, Foreman, General Supervisor (Offset) and Plate Making section in the Andhra Pradesh Text Book Press sub-ordinate service.	Director
5. Asst. Director (Administration) including Asst. Director (Stores)	By appointment by transfer of superintendents, Managers and Commercial Accountants in the Andhra Pradesh Text Book Press. Organization including those in the subordinate offices.	Director
6. Accounts Officer	By promotion of Assistant Accounts Officer	Director
7. Asst. Accounts Officer	By appointment by transfer of Superintendents, Managers and Commercial Accountants	Director
8. Labour Welfare Officer	By transfer on tenure basis of Labour Officer of the Labour Department	Director

Note :- (1) The appointment on contract for the post of Director shall be made for not more than three years at a time.

(2) The appointment of Superintendents, Commercial Accountant and Managers in the Text Book Press Department, to the post of Assistant Director (Administration) Assistant Director (Stores) shall be in the following order in a cycle of five vacancies. -

1. Superintendents, Commercial Accountant/ Managers of the Directorate.
2. Managers of the Subordinate Offices.
3. Superintendents, Commercial Accountant/ Managers of the Directorate.
4. Managers of the Subordinate Offices.
5. Managers of the Subordinate Offices

- (3) For purpose of promotion to the post of Deputy Director (Admn), the seniority of Asst. Director (Admn) including Assistant Director (Stores) and Accounts Officer, shall be fixed in the common seniority list taking into account the date of his/her appointment as Superintendent, Managers of the Directorate and Managers of the Subordinate Offices and Commercial Accountant but not from the date of his/her appointment in the immediate feeder categories.
- (4.) For the purpose of promotion as Assistant Director (Administration), Assistant Director (Stores), Assistant Accounts Officer shall be considered along with Superintendents/Commercial Accountants/ Managers of the Directorate and Managers appointed as Superintendents/Commercial Accountants or Managers as the case may be.

4. Age :

No person shall be eligible for appointment to the post of Director, by Direct recruitment if he has completed forty years of age and on contract basis if he has completed forty five years of age, on the first day of July of the year in which the notification for selection by direct recruitment or appointment on contract basis is made.

5. Qualifications:

No person shall be eligible for appointment to the categories specified in column (1) of the Annexure to these Rules by the method specified in column(2) unless he possesses the qualifications specified in the corresponding entry in column (3) there of:

6. Minimum Service:

No person shall be eligible for appointment by transfer or promotion unless he is an approved probationer and has put in not less than three years of service in the category from which promotion or appointment by transfer is made

7. Probation:

- a) Every person appointed by direct recruitment shall from the date on which he commences probation, be on probation for a total period to two years on duty within a continuous period of three years.
- b) Every person appointed to any of the posts either by promotion or by transfer shall, from the date on which he commences probation, be on probation for a total period of one year on duty within a continuous period of two years.

8. Tests: Every person appointed by direct recruitment as Director must pass the Accounts Text for Executive Officers within the period of probation.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

M.V.P.C.SASTRY
SECRETARY TO GOVERNMENT

//True Copy Attested//

Dy..Director(Admn)

ANNEXURE**(See Rule – 5)**

G.O.Ms.No.417

Dated 13-12-1997

Category (1)	Method of Appointment (2)	Qualification (3)
1. Director	By Direct recruitment	(i) Must possess a Bachelors Degree or Diploma in Printing Technology of a University in India established or incorporated by or under a Central Act or Provincial Act or a State Act or an Institution recognized by the University Grants Commission or an equivalent qualification, and (ii) Must have six years practical experience in Offset and Letter Press Process of Printing in any large and reputed Printing Establishment having facility for Offset, Letter Press, Reproduction, Photography Process engraving etc.,
	On contract	(1) Must possess a Bachelors Degree or Diploma in Printing Technology of a University in India established or incorporated by or under a Central Act or Provincial Act or a State Act or an Institution recognized by the University Grants Commission or an equivalent qualification, and (ii) Must have ten years experience in Offset and Letter Press Process of Printing in any large and reputed printing establishment having facility for Offset, Letter Press, Reproduction, Photography, Process engraving etc.,
2. Assistant Director (Technical)	By appointment By transfer	(i) Must possess a diploma in Printing Technology awarded by the Andhra Pradesh State Board of Technical Education or its equivalent qualification. (ii) Must have passed Accounts Test for Executive Officers, or Accounts Test for Subordinate Officers Parts I and II

Category (1)	Method of Appointment (2)	Qualification (3)
3. Assistant Director Administration)	By Appointment by transfer	Must have passed Account Test for executive officers or Account Test for Subordinate Officers part I & II
4. Assistant Accounts Officer	By appointment By transfer	(i) Must possess a Bachelors Degree in Commerce of a University in India established or incorporated by or under a Central Act or Provincial Act or a State Act or an Institution recognized by the University Grants Commission or an equivalent qualification or any other Degree may also be considered, if they pass Book-Keeping Test prescribed by Andhra Pradesh Public Service Commission. (ii) Must have passed Accounts Test for Sub-ordinate Officers Parts I and II

M.V.P.C.SASTRY
SECRETARY TO GOVERNMENT

//True Copy// //Attested//

Dy.Director(Admn.)