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STATE (GAZETTED) AND SUBORDINATE (NON-GAZETTED) SERVICES RULES

**14. The Andhra Pradesh Institute of Preventive Medicine, Public Health Laboratories and Food (Health) Administration Service Rules**

[G.O.Ms.No. 371, Health Medical & Family Welfare (L1) Dept., 20-7-1994,  
Published in A.P.Gazette, Part I, dated 25-8-94]]

- Ref.:- 1. G.O.Ms.No. 43, M&H dated 16-1-1982.  
2. Letter No.151/0MC(SPF.Ser.II)/88-7, dated 15-6-1989.1  
3. Letter No.301/0MC(SPF.Ser.II)/89-1, dated 21-7-1989.  
4. D.O.Letter No. 15/0MC (SPF)/92-1, dated 27-3-1992.  
5. From the Director, IPM Ph Labs. and Food (Health) Admn., D.O. Letter No.3717/EI/87, dated 19-9-1992.  
6. From the Secretary, A.P.P.S.C., Letter No.4673/RR/3/93, dated 21-4-1994.

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and all other powers hereunto enabling and in supersession of the Special/Ad hoc Rules issued and as amended from time to time to the extent of the categories mentioned in these Rules, the Governor of Andhra Pradesh hereby makes the following Special Rules for the [Andhra Pradesh Institute of Preventive Medicine, Public Health Laboratories and Food (Health) Administration Services]. [Subs. by G.O.Ms.No. 337, H.M. & F.W. (L-2), dt. 28-8-1996, w.e.f. 20-7-1994]

**Rule 1. Short Title** :-These rules may be called the [Andhra Pradesh Institute of Preventive Medicine, Public Health Laboratories and Food (Health) Administration Service] Rules.

[Subs. by G.O.Ms.No. 337, H.M. & F.W. (L-2), Dt. 28-8-1996, w.e.f. 20-7-1994]

**Rule 2. Constitution** :-The service shall consist of the following classes and categories of posts in the [Andhra Pradesh Institute of Preventive Medicine, Public Health Laboratories and Food (Health) Administration Services]. [Subs. by G.O.Ms.No. 337, H.M. & F.W. (L-2), Dt. 28-8-1996, w.e.f. 20-7-1994]

**Class A :**

*Categories :*

1. Director
2. Additional Director
3. Deputy Director (Laboratories) ;  
Deputy Director (Production) ;  
Deputy Director (Blood Bank) ; and  
Deputy Director (Virology).
4. Civil Surgeon, Bacteriologist;  
Civil Surgeon, Pathologist;  
Civil Surgeon, Microbiologist; and  
Civil Surgeon, Bio-Chemistry.
5. Deputy Civil Surgeon
6. Civil Assistant Surgeon

**Class B-1**

*Categories :*

1. Chief Public Analyst  
[1-A. Deputy Chief Public Analyst] [Inserted by G.O. Ms. No 84, H.M. & F.W. (L-1), Dt. 26-3-2009]
2. Senior Scientific Officer
3. Junior Scientific Officer

**Class B-2**

*Categories :*

- [1. Joint Food Controller (Cordinator)] [Inserted by G.O. Ms. No. 490, H.M. & F.W. (L-1), Dt. 13-9-2005]
- [2.] Deputy Food Controller
- [3.] Assistant Food Controller

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[4.] Gazetted Food Inspector

[Existing 1, 2 and 3 renubred as 2, 3 and 4 by G.O. Ms. No. 490, H.M. & F.W. (L-1), Dt. 13-9-2005]

**Class C :**

*Categories :*

1. Chief Water Analyst
2. Deputy Chief Water Analyst
3. Senior Analyst (Water Analysis)

**Class D :**

*Categories :*

1. Deputy Director (Bio-Chemistry)
2. Senior Analyst (Bio-Chemistry)

**Class E :**

*Categories :*

Assistant Director (Production) including Senior Analyst (Antigen & Antisera), Senior Analyst (Quality Control) and Assistant Director (Virology).

**Class F :**

*Categories :*

1. Deputy Director (Administration)
2. Deputy Director (Labour Welfare & Public Relations)
3. Lay Secretary & Treasurer, Grade I, including Gazetted Assistant.
4. Accounts Officer.
5. Lay Secretary & Treasurer, Grade II
6. Cost Accountant
7. Law Officer.

**Class G :**

*Categories :*

1. Assistant Divisional Engineer
2. Chief Veterinary Surgeon
3. Veterinary Assistant Surgeon.

**Rule 3. Method of Appointment:-** Subject to the other provisions in these rules, the method of appointment for the several classes and categories shall be made as follows :

<i>Category (1)</i>	<i>Method of Appointment (2)</i>
<b>Class A :</b>	
1. Director	(i) By promotion of Additional Director. (ii) If qualified Additional Director is not available or if qualified Additional Director is not found suitable, by transfer of Additional Director of Medical and Health Services.
2. Additional Director	By promotion of Deputy Director (Laboratories), Dy. Director (Production), Deputy Director (Blood Bank) and Deputy Director (Virology).
3. Dy. Director (Laboratories), Dy. Director (Production), Dy. Director (Blood Bank), and Dy. Director (Virology)	By promotion of Civil Surgeon, Bacteriologist, Civil Surgeon, Pathologist, Civil Surgeon, Microbiologist and Civil Surgeon, Bio-Chemistry
4. Civil Surgeon, Bacteriologist, (i) Civil Surgeon, Pathologist, Civil Surgeon, Microbiologist, (ii) & Civil Surgeon, Bio-chemistry.	By promotion of Deputy Civil Surgeon  If no qualified or suitable Deputy Civil Surgeon is available, by promotion of Civil Assistant Surgeon.

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(1)	(2)
5. Dy. Civil Surgeon.	By promotion from Civil Assistant Surgeon
6. Civil Assistant Surgeon.	By direct recruitment
<b>Class B-1 :</b>	
1. Chief Public Analyst	[By promotion of Deputy Chief Public Analyst] [Subs. by G.O. Ms. No. 84, H.M. & F.W. (L-1), Dt. 26-3-2009]
[1-A. Deputy Chief Public Analyst	By promotion of Senior Scientific Officer ] [Inserted by G.O. Ms. No. 84, H.M. & F.W. (L-1), Dt. 26-3-2009]
2. Senior Scientific Officer.	By promotion of Junior Scientific Officer
3. Junior Scientific Officer.	By appointment by transfer of Junior Analyst in the Andhra Pradesh [Institute of Preventive Medicine, Public Health Laboratories] and Food (Health) Administration Subordinate Service. [Subs. by G.O.Ms.No. 337, H.M. & F.W. (L-2), Dt. 28-8-1996, w.e.f. 20-7-1994]
<b>Class B-2:</b>	
[1. Joint Food Controller (Cordinator)]	By promotion of Dy. Food Controller] [Inserted by G.O. Ms. No. 490, H.M. & F.W. (L-1), Dt. 13-9-2005]
[2.] Dy. Food Controller	By promotion of Assistant Food Controller
[3.] Asst. Food Controller	By promotion of Gazetted Food Inspector
[4.] Gazetted Food Inspector	By appointment by transfer of Food Inspector (Non-Gazetted). [Existing 1, 2 and 3 renumbered as 2, 3 and 4 by G.O. Ms. No. 490, H.M. & F.W. (L-1), Dt. 13-9-2005]
1. Chief Water Analyst	By promotion from Deputy Chief Water Analyst
2. Dy. Chief Water Analyst	By promotion from Senior Analyst (Water Analysis)
3. Senior Analyst (Water Analysis)	By appointment by transfer of Junior Analyst in the Andhra Pradesh [Institute of Preventive Medicine, Public Health Laboratories] & Food (Health) Administration Subordinate Service. [Subs. by G.O.Ms.No. 337, H.M. & F.W. (L-2), Dt. 28-8-1996, w.e.f. 20-7-1994]
<b>Class D :</b>	
1. Dy. Director (Bio-chemistry) (Non-Medical)	By promotion from Sr. Analyst (Bio-Chemistry).
2. Senior Analyst (Bio-Chemistry)	By appointment by transfer of Junior Analyst in the Andhra Pradesh, [Institute of Preventive Medicine, Public Health Laboratories] and Food (Health) Administration Subordinate Service. [Subs. by G.O.Ms.No. 337, H.M. & F.W. (L-2), Dt. 28-8-1996, w.e.f. 20-7-1994]
<b>Class E :</b>	
Asst. Director (Production) including Senior Analyst (Antigen & Antisera), Senior Analyst (Quality Control) and Assistant Director (Virology)	By appointment by transfer of Junior Analyst in the Andhra Pradesh, [Institute of Preventive Medicine, Public Health Laboratories] & Food (Health) Administration Subordinate Service.  [Subs. by G.O.Ms.No. 337, H.M. & F.W. (L-2), Dt. 28-8-1996, w.e.f. 20-7-1994]
<b>Class F :</b>	
1. Dy. Director (Administration)	By promotion from Lay Secretary and Treasurer Grade-J/Gazetted Assistant & Accounts Officer.
2. Dy. Director (Labour Welfare and Public Relations).	By promotion from Lay Secretary and Treasurer Grade-J/Gazetted Assistant and Accounts Officer.
3. Lay Secretary and Treasurer Grade J/Gazetted Assistant.	By promotion from Lay Secretary and Treasurer Grade II, Cost Accountant and Law Officer.

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(1)	(2)
4. Accounts Officer,	By promotion from Lay Secretary and Treasurer Grade IT, Cost Accountant and Law Officer.
5. Lay Secretary & Treasurer Grade II	By appointment by transfer of Superintendents/ Accountants in the A.P. Ministerial Service in [Institute of Preventive Medicine, Public Health Laboratories] and Food (Health) Administration Service. [Subs. by G.O.Ms.No. 337, H.. & F.W. (L-2), Dt. 28-8-1996, w.e.f. 20-7-1994]
6. Cost Accountant	By appointment by transfer of Superintendents/Accountants in the Andhra Pradesh Ministerial Service in the [Institute of Preventive Medicine, Public Health Laboratories] and Food (Health) Administration Service. [Subs. by G.O.Ms.No. 337, H.M. & F.W. (L-2), Dt. 28-8-1996, w.e.f. 20-7-1994]
7. Law Officer	By appointment by transfer of Superintendents/Accountants in the Andhra Pradesh Ministerial Service in the [Institute of Preventive Medicine, Public Health Laboratories] and Food (Health) Administration Service. [Subs. by G.O.Ms.No. 337, H.M. & F.W. (L-2), Dt. 28-8-1996, w.e.f. 20-7-1994]
<b>Class G :</b>	
1. Asst. Divisional Engineer	(i) By appointment by transfer of Junior Engineer and Mechanical Supervisor in Institute of Preventive Medicine, Public Health Laboratories and Food (Health) Administration Subordinate Service. (ii) <b>If no qualified or suitable person is available for appointment by method (i) above, by deputation of Assistant Divisional Engineer of the Andhra Pradesh State Electricity Board.</b>
2. Chief Veterinary Surgeon	-(i) By promotion from Veterinary Assistant Surgeon. (ii) <b>If no qualified or suitable person is available for appointment by method (i) above, by transfer on tenure of Officers of the Animal Husbandry Department holding equivalent ranks.</b>
3. Veterinary Asst. Surgeon	(i) By appointment by transfer of Junior Veterinary Officer of Institute of Preventive Medicine, Public Health Laboratories and Food (Health) Administration Subordinate Service. [Subs. by G.O.Ms.No. 337, H.M. & F.W. (L-2), Dt. 28-8-1996, w.e.f. 20-7-1994] (ii) <b>If no qualified or suitable person is available for appointment by method (i) above, by transfer on tenure of Officers of the Animal Husbandry Department holding equivalent ranks.</b>

*Note :-*For purpose of appointment by promotion from the posts of Cost Accountant and Law Officer, to the posts of Lay Secretary and Treasurer Grade-I/Gazetted Assistant and Accounts Officer, the seniority of the person working as Cost Accountant or Law Officer shall be reckoned from the date on which they would have been normally appointed to the category of Lay Secretary and Treasurer, Grade IT, from the Category of Superintendent/Accountant in the Andhra Pradesh Ministerial Service and not with reference to their appointment to the categories of Cost Accountant or Law Officer.

**Rule 4. Preference in Appointment :-** In the matter of direct recruitment to the various posts in this service for which women men are equally suited, other things being equal, preference shall be given to women and they shall be selected to an extent of atleast 30% of the posts in each category of O.C., B.C.(A), B.C.(B), B.C.(C), B.C. (D), S.C. and S.T. quota :

Provided that if sufficient number of women candidates are not available, such vacancies shall be filled by men candidates.

**Rule 5. Qualifications :-**No person shall be eligible for appointment to the categories specified in Column (1) of the Annexure to these rules by the method specified in column (2) unless he possesses the qualifications specified in the corresponding entry in column (3) thereof.

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**Rule 6. Age :-**No person shall be eligible for appointment by direct recruitment, if he has completed twenty eight years of age on the first day of July of the year in which the notification for selection is made.

**Rule 7. Minimum service :-**No person shall be eligible for appointment by transfer or promotion unless he is an approved probationer and has put in not less than three years of service in the category from which promotion or appointment by transfer is made.

**Rule 8. Probation :-**Every person appointed by direct recruitment to any of the posts shall, be on probation for a total period of two years on duty within a continuous period of three years and every person appointed to any of the posts either by promotion or by transfer shall, be on probation for a total period of one year on duty within a continuous period of two years from the date on which one commences probation.

**Rule 9. Tests :-**Every person appointed by direct recruitment to the posts of Civil Assistant Surgeon shall pass the Account Test for Executive Officer, within the period of probation.

**ANNEXURE**

(See Rule 5)

<i>Class and Category</i> (1)	<i>Method of appointment</i> (2)	<i>Qualifications</i> (3)
<b>Class A:</b>		
1. Director	By promotion or by transfer.	Must have passed M.B.B.S. and must also possess D.Sc. or Ph.D. or M.D. in one of the following subjects from a University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or an Institution recognised by the University Grants Commission or its equivalent examination :
2. Additional Director.	By promotion	(a) Microbiology (b) Bio-Chemistry (c) Pathology (d) Blood Transfusion Medicine
3. Deputy Director (Laboratories), Dy. Director (Production), Dy. Director (Blood Bank) and Dy. Director (Virology)	By promotion	Must have passed M.B.B.S. and must also possess D.Sc or Ph.D. or M.D. in one of the following subjects from a University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or an Institution recognised by the University Grants Commission or its equivalent examination :  (a) Microbiology (b) Bio-Chemistry (c) Pathology (d) Blood Transfusion Medicine
4. Civil Surgeon, Bacteriologist, Civil Surgeon, Pathologist, Civil Surgeon, Microbiologist, and Civil Surgeon, Bio-Chemistry.	By Promotion	Must have passed M.B.B.S. and must also possess D.Sc or Ph.D. or M.D. in the respective specialities from a University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or an Institution recognised by the University Grants Commission or its equivalent examination.

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(1)	(2)	(3)
5. Civil Assistant Surgeon	By direct recruitment.	(i) Must have passed M.B.B.S. from a University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or an Institution recognised by the University Grants Commission or its equivalent examination. (ii) Must be a permanent registered Medical Practitioner within the meaning of Law for the time being in existence in the State.
<b>Class B-1 :</b>		
1. Chief Public Analyst	By promotion	(i) Must have passed M.Sc./AIC in the Chemistry/Bio-Chemistry/Life Sciences (Microbiology/Botany/Zoology) Food and Nutrition/Food Technology/Public Health from a University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or an Institution recognised by the University Grants Commission or its equivalent examination; and (ii) Must have passed Public Analyst's Test.
[1A. Deputy Chief Public Analyst	By promotion	(i) Must have passed M.Sc./AIC in the Chemistry/Bio-Chemistry/Life Sciences (Microbiology/Botany/Zoology) Food and Nutrition/Food Technology/Public Health from a University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or an Institution recognised by the University Grants Commission or its equivalent examination; and (ii) Must have passed Public Analyst's Test.] [Inserted by G.O. Ms. No. 84, H.M. & F.W. (L-1), Dt. 26-3-2009]
2. Senior Scientific Officer	By promotion	(i) Must have passed M.Sc./AIC in the Chemistry/Bio-Chemistry/Life Sciences (Microbiology/Botany/Zoology) Food and Nutrition/Food Technology/Public Health from a University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or an Institution recognised by the University Grants Commission or its equivalent examination; and (ii) Must have passed Public Analyst's Test.
3. Junior Scientific Officer	By transfer	(i) Must have passed M.Sc./AIC in Chemistry/ Bio-Chemistry/Life Sciences (Microbiology/Botany/Zoology)/Food and Nutrition/Food Technology/Public Health from University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or an Institution recognised by the University Grants Commission or its equivalent examination. (ii) Must have passed Public Analyst's Test. (iii) Must have passed Account Test for Executive Officers or Account Test for Subordinate Officers, Parts I and II.
<b>Class B-2:</b>		
[1.] Joint Food Controller	By promotion	Must possess a Post Graduate Degree in Science of any University in India established or incorporated by or under a Central Act, a Provincial Act or a State Act or any Institution recognised by the University Grants Commission ; (or) Must have passed B.Sc. Degree and Degree in Law of a University in India established or incorporated by or under a Central Act or Provincial Act or a State Act or an Institution recognised by the University Grants Commission or its equivalent examination.][Inserted by G.O. Ms. No. 490, H.M. & F.W. (L-1), Dt. 13-9-2005]
[2.] Dy. Food Controller	By promotion	Must possess a Post Graduate Degree in Science of any University in India established or incorporated by or under a Central Act, a Provincial Act or a State Act or any Institution recognised by the University Grants Commission ; (or) Must have passed B.Sc. in Science with a Degree in Law of a University in India established or incorporated by or under a Central Act or Provincial Act or a State Act or an Institution recognised by the University Grants Commission or its equivalent examination.

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(1)	(2)	(3)
[3.] Assistant Food Controller	By promotion	Must have possessed B.Sc. Degree with Chemistry as one of the subjects of a Degree in Public Health or Food Technology and three months satisfactory training in Food Inspection and sampling work.
[4.] Gazetted Food Inspector	By appointment by transfer.	(i) Must have possessed B.Sc. Degree with Chemistry as one of the subjects of a Degree in Public Health or Food Technology and three months satisfactory training in Food Inspection and sampling work.  (ii) Must have passed Account Test for Executive Officers or Account Test for Subordinate Officers, Parts I and II :  Provided that a person who is appointed as Food Inspector (Non-Gazetted) on or before 31-3-1985 shall be appointed to the post of Gazetted Food Inspector provided such persons with the above qualifications are not available.
[Existing 1, 2 and 3 renumbered as 2, 3 and 4 by G.O. Ms. No. 490, H.M. & F.W. (L-1), Dt. 13-9-2005]		
<b>Class C :</b>		
1. Chief Water Analyst	By promotion	Must have passed M.Sc. with Chemistry or Bio-Chemistry or Microbiology from a University in India established or incorporated by or under a Central Act, Provincial Act or State Act or an Institution recognised by the University Grants Commission or its equivalent examination.
2. Dy. chief Water Analyst	By promotion	Must have passed M.Sc. with Chemistry or Bio-Chemistry or Microbiology from a University in India established or incorporated by or under a Central Act, Provincial Act or State Act or an Institution recognised by the University Grants Commission or its equivalent examination.
3. Senior Analyst (Water Analysis)	By appointment by transfer.	(i) Must hold a Bachelor's Degree in Science with Chemistry, Botany or Zoology or Micro-biology as optional subjects of a University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or an Institution recognised by the University Grants Commission or its equivalent examination.  (ii) Must have passed Account Test for Executive Officers or Accounts Test for Subordinate Officers, Parts I and II.
<b>Class D :</b>		
1. Dy. Director (Bio-chemistry) (Non-Medical)	By promotion	Must have passed M.Sc. with Bio-Chemistry from a University in India established or incorporated by or under a Central act, Provincial Act or a State Act or an Institution recognised by the University Grants Commission or its equivalent examination.
2. Senior Analyst (Bio-chemistry)	By appointment by transfer.	(i) Must have passed M.Sc. with Bio-chemistry from a University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or an Institution recognised by the University Grants Commission or its equivalent examination.  (ii) Must have passed Account Test for Executive Officers or Accounts Test for Subordinate Officers, Parts I and II.
<b>Class E :</b>		
Assistant Director (Production) including Sr. Analyst (Antigen and Antisera), Senior Analyst (Quality Control) and Asst. Director (Virology)	By appointment by transfer	(i) Must hold a Bachelor's Degree in Science with Chemistry or Microbiology as one of these optional subjects from a University in India established or incorporated by under a Central Act, Provincial Act or a State Act or an Institution recognised by the University Grants Commission or its equivalent examination.  (ii) Must have passed Account Test for Executive Officers or Account Test for Subordinate Officers, Parts I and II :  Provided that for the post of Assistant Director (Virology) the person should possess M.Sc. (Microbiology)
<b>Class F :</b>		
1. Dy. Director (Administration)	By promotion	(i) Must possess a Bachelor Degree in any subject ;

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(1)	(2)	(3)
2. Dy. Director (LW & PR)	By promotion	(ii) Must have passed Account Test for Subordinate Officers, Parts I and II.
3. Lay Secretary & Treasurer, Gr. I / Gazetted Asst.	By promotion	(i) Must possess a Bachelor Degree in any subject.
4. Accounts Officer	By promotion	(ii) Must have passed Account Test for Subordinate Officers, Parts I and II.
5. Lay Secretary & Treasurer Gr. II	By appointment by transfer.	(i) Must have passed Account Test for Executive Officers or Account Test for Subordinate Officers, Parts I and II.
6. Cost Accountant	By appointment by transfer.	(i) Must possess a Bachelor's Degree from any University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or an Institution recognised by the University Grants Commission or-its equivalent examination. (ii) Must have passed Account Test for Executive Officers or Account Test for Subordinate Officers, Parts I and II.
7. Law Officer	By appointment by transfer.	Must possess a Bachelor's Degree in any subject with a Degree in Law of a University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or an Institution recognised by the University Grants Commission or its equivalent examination.
<b>Class G :</b>		
1. Asst. Divisional Engineer	By appointment by transfer.	Must possess a Diploma in Mechanical or Electrical Engineering awarded by the Andhra Pradesh State Board of Technical Education or an equivalent qualification.
2. Chief Veterinary Surgeon.	By promotion	Must possess a Degree in B.V.Sc. from any University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or an Institution recognised by the University Grants Commission or its equivalent examination.
3. Veterinary Assistant Surgeon.	By appointment by transfer.	(i) Must possess a Degree in B.V.Sc. from any University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or an Institution recognised by the University Grants Commission or its equivalent examination. (ii) Must have passed Account Test for Executive Officers or Account Test for Subordinate Officers, Parts I and II.

**[SCHEDULE**

1. G.O.Ms.No. 1603. Health Department, Dt. 8-8-1957.
2. G.O.Ms.No. 2778, Health Department, Dt. 29-9-1961.
3. G.O.Ms.No. 84, Medical and Health Department, Dt. 11-01-1965.
4. G.O.Ms.No. 696. Health, Dt. 27-8-1973.
5. G.O.Ms.No. 73. Medical and Health Department, Dt. 24-1-1977.
6. G.O.Ms.No. 455, Medical and Health Department, Dt. 24-7-1978.
7. G.O.Ms.No. 691, Medical and Health Department, Dt. 25-9-1978.
8. G.O.Ms.No. 451. Medical and Health Department, Dt. 18-2-1980.
9. G.O.Ms.No. 43." Medical and Health Department, Dt. 16-1-1982.
10. G.O.Ms.No. 351, Medical and Health Department, Dt. 21-4-1982
11. G.O.Ms.No. 279. Medical and Health Department, Dt. 3-5-1985.
12. G.O.Ms.No. 552. Medical and Health Department, Dt. 27-9-1985.