

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Public Services - Subordinate Services - Andhra Pradesh Drugs Control Administration Subordinate Service Special Rules - Issued.

HEALTH MEDICAL & FAMILY WELFARE (L2) DEPARTMENT

G.O.No.411.

Dated: 11-03-1991

Read the following:

1. Letter No.192/OMC(SFF.Ser.II)/87-2, dated 29-11-1986 of General Administration Department
2. From the Director, Drugs Control Administration, D.O. Letter No.2871/E1/86-11, dated 5-7-1989.
3. From the Director, Drugs Control Administration, Letter No.2871/E1/86, dated 7-3-1991.
4. From the Director, Drugs Control Administration, Letter No.2871/E1/86, dated 12-7-1991.
5. From the Director, Drugs Control Administration, Letter No.2871/E1/86, dated 10-12-1991.
6. From the Director, Drugs Control Administration, Letter No.2871/E1/86, dated 14-10-1992.
7. From the Secretary, Andhra Pradesh Public Service Commission, Letter No.4670/RR/3/93, dated 4-3-1994.

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In G.O.No.4433 General Administration Department, dated 10-11-1990, Government have appointed the One Man Commission to comprehensively examine, review, up date the existing Rules for the non-Gazetted posts under State Government. The One Man Commission was also entrusted with framing of Rules for the post for which Rules do not exist. Accordingly, the One Man Commission took up the Rules governing the non-Gazetted in Andhra Pradesh Drugs Control Administration for examination among others. For the same purpose, the One Man Commission after thorough discussions with the Director, Drugs Control Administration and officers of Health, Medical and Family Welfare Department, finalized the recommendations. Keeping in view the needs of the Department, the recommendations of Pay Revision Commission on Service Rules and the provisions of Confidential Order, the Government after careful consideration hereby accept the recommendations of One Man Commission with certain modifications and issue the following Rules.

The following Notification shall be published in Andhra Pradesh Gazette:

NOTIFICATION

In exercise of the powers conferred by the provisions of article 504 of the Constitution of India and all other powers hereunder and in supersession of the orders issued in G.O.No.612 H&M, dated 29-9-1985 (2) G.O.No.34 H&M

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dated 19-1-1985 (3) G.O.No.646 MH, dated 19-11-1985 (4) G.O.No.643 MH, dated 29-11-1985 and (5) G.O.No.604 MH, dated 29-11-1985 the Governor of Andhra Pradesh hereby makes the following Special Rules for the Andhra Pradesh Drugs Control Administration Subordinate Service.

### R U L E S

#### 1. Short Title:

These rules may be called the Andhra Pradesh Drugs Control Administration Subordinate Service Rules.

#### 2. Constitution:

The Service shall consist of the following categories of posts in the Andhra Pradesh Drugs Control Administration Subordinate Services:

Category-1	: Junior Analyst
Category-2	: Assistant Librarian
Category-3	: Laboratory Technician
Category-4	: Electrician
Category-5	: Laboratory Attendant
Category-6	: Xerox Operator
Category-7	: Animal Keeper

#### 3. Method of appointment and Appointing Authority:

Subject to the other provisions in these rules, the method of appointment and Appointing Authority for the several categories of posts shall be made as follows:-

Category of post (1)	Method of Appointment (2)	Appointing Authority (3)
1. Junior Analyst	(i) By direct recruitment (ii) By promotion of Laboratory Technician	Director
2. Assistant Librarian	(i) By appointment by transfer of Junior Assistant in Andhra Pradesh Ministerial Services in the Drugs Control Administration Department (ii) By Direct recruitment, if no qualified person is available for appointment by the method specified under item(i) above.	Director
3. Laboratory Technician	(i) By promotion of Laboratory Attendant (ii) By Direct recruitment, if no qualified person is available for appointment by the method specified under item (i) above.	Director
4. Electrician	By direct recruitment	Director
5. Laboratory Attendant	(i) By appointment by transfer of Attenders and other members of Andhra Pradesh Last Grade Service in the Drugs Control Administration Department.	Director

(1)	(2)	(3)
	(ii) By Direct recruitment if no qualified candidate is available for appointment by the method specified under item(i) above.	
Senior Operator	By appointment by transfer of Assistants in the Drugs Control Administration Department	Director
Analyst	By direct recruitment	Director

NOTE: 80% of the number of the substantive vacancies in the category of Junior Analyst shall be filled by direct recruitment and the remaining shall be filled by promotion from the category of Laboratory Technician.

4. Preference in Appointment:

In the matter of direct recruitment to the posts, the rule of reservation as laid down under Rule 22 of State and Subordinate Service Rules shall be followed. If women and men are equally suited, preference shall be given to women and they shall be selected to an extent of atleast 30% of the posts in each category of OC.,BC(A).,BC(B).,BC(C).,BC(D)., SC and ST quota.

5. Qualifications:

No person shall be eligible for appointment to the categories specified in column (1) of the Annexure to these rules by the method specified in column(2) unless he possesses the qualifications specified in the corresponding entry in column(3) thereof.

6. AGE:

No person shall be eligible for appointment by direct recruitment, if he/she has completed the age of Twenty eight years on the first day of July of the year in which the notification for selection is made.

7. Minimum Service:

No person shall be eligible for appointment by transfer or promotion unless he/she is an approved probationer and has put in not less than three years of service in the category from which promotion or appointment by transfer is made.

8. Probation:

Every person appointed by direct recruitment shall be on probation for a total period of two years on duty within a continuous period of three years and every person appointed to any of the posts either by promotion or by transfer shall be on probation for a total period of one year on duty within a continuous period of two years from the date on which one commences probation.

9. Training:

(a) Every person appointed by direct recruitment to the post of Junior Analyst shall undergo training for a period of one month as per such programme and syllabus, as may be prescribed by the Director, Drugs Control Administration, Hyderabad, from time to time

(b) Every person appointed by direct recruitment shall, before the commencement of training, execute an agreement bond that he/she shall serve the Department for a period of not less than three years after the completion of training referred to in sub-rule (a) above.

He/She will be liable to refund to the Government the pay and allowances or other remuneration received by him/her in addition to the amount spent by Government on his/her training, if:-

- (i) He/She fails to serve the Department for a period not less than three years after the completion of his/her training for any reason; or
- (ii) He/She discontinues the training or is discharged from the training course for misconduct or any other reason; or
- (iii) He/She secures any other employment, elsewhere than under the State Government.

(c) The period of training shall count for purposes of probation, increment, leave and pension.

(d) A direct recruit, who is selected and appointed, shall be eligible during the period of training for the initial pay of the post with usual allowances admissible at the place of training.

( BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH )

B.V. RAMARAO,  
Special Chief Secretary to Government

- To
- ✓ The Director, Drugs Control Administration, Vengalraonagar, Hyderabad.
- The Commissioner, Printing, Stationery & Stores Purchase (Printing wing) Department, Chanchalguda, Hyderabad (2 copies) for publication of the Notification in the Andhra Pradesh Gazette and furnishing (100) copies to Government
- The Accountant-General, Andhra Pradesh, Hyderabad.
- The General Administration (Ser.D) Department
- The General Administration (SIF.A) Department
- The Law Department
- The Finance & Planning (FW) Department.
- The Secretary, Andhra Pradesh Public Service Commission Hyderabad (with covering letter and 10 copies)
- s.f./s.cs

//Forwarded:::by order//

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SECTION OFFICER

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ANNEXURE  
(See Rule 5)

	Method of Appointment (2)	Qualifications (3)
Senior Analyst	By Direct Recruitment or by promotion	Must possess a Bachelor's Degree in Pharmacy or M.Sc., or its equivalent in Chemistry or Bio-Chemistry or Micro-biology or B.Sc., with Chemistry as one of the subjects of a University established or incorporated by or under a Central Act or State Act or a Provincial Act or an institution recognised by the University Grants Commission or its equivalent examination with <u>AIC in Chemistry</u> (Associate Diploma of the Institute of Chemistry) by passing the said examination with analysis in Drugs and Pharmaceuticals.
Assistant Librarian	By appointment by transfer or by direct recruitment	Must possess a Bachelor's Degree in Arts, Science or Commerce with a Bachelor's Degree in Library Science of a University established or incorporated by or under a Central Act or State Act or a Provincial Act or an institution recognised by the University Grants Commission or its equivalent examination.
Laboratory Technician	By promotion  By direct recruitment	Must have passed 10th Class or its equivalent examination.  Must have passed B.Sc., Degree examination with Chemistry of a University established or incorporated by or under a Central Act or State Act or a Provincial Act or an Institution recognised by University Grants Commission or its equivalent examination.
Electrician	By direct recruitment	Must possess an ITI Certificate in Electrician's Trade or an equivalent Examination.
Laboratory Assistant	By appointment by transfer or by direct recruitment	Must have passed 10th Class Examination or its equivalent examination.
Xerox Operator	By appointment by transfer	Must possess a Certificate of training in the operation of Xerox and automatic Photocopying machine, issued by a reputed Company or authorised Agent of the respective Manufacturing Company.

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(a)

(b)

Animal  
Keeper

By Direct  
recruitment

Must have passed 5th Class examination  
and must have two years experience in  
the upkeep of Laboratory Animals.

B.V. RAMARAO,  
Special Chief Secretary to Government

//Forwarded: :by order//

*M. S. R. S. R.*

SECTION OFFICER